



SECTION 3 RESIDENT CERTIFICATION

A Section 3 resident seeking preference in training and employment provide by this part shall certify and submit evidence to the recipient contractor or subcontractor, if requested, that the person is a Section 3 resident, as defined in Section 135.5 (An example of evidence of eligibility for the preference is evidence of receipt of public assistance, or evidence in a public assistance program).

General Information

Project Name: _____

Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone Number _____ Email Address (optional) _____

Job Skills/Trades _____

Certification

Check Yes or No for each statement. If you check "Yes" to one or more of the following please attach the documentation as evidence of your status as a Section 3 Resident.

1. Public housing resident (provide copy of lease) ☐ Yes ☐ No
2. Participate (s) in a federal, state, or local public assistance program (proof of residency) ☐ Yes ☐ No
3. Total annual family income is: _____

The family size of household is: _____

(Complete HUD Income Worksheet)

4. Attach Resume of work skills and related evidence of experience.
5. Provide evidence of proof of income.
6. Provide evidence of proof of residence.

Annual Income Limits

Effective date: February 9, 2012

Family Size	1	2	3	4	5	6	7	8
Low Income	\$37,450	\$42,800	\$48,150	\$53,500	\$57,800	\$62,100	\$66,350	\$70,650

I _____, am a legal resident of the Houston metropolitan area and qualify as a Section 3 resident because I meet the income eligibility guidelines for a low or very low-income person as published above.

I understand that the information above may require verification. I agree to provide documents verifying this information if requested and authorize my employer, if applicable, to release information required by HCDD to verify my status as a "Section 3 Resident". I certify that the above statements are true, complete, and correct to the best of my knowledge and belief.

Print Name

Signature

Date